

# Backing Up Your WordPress Website - With GoDaddy.com as Host Server -

There are two parts to backing up a WordPress site:

1. Database
2. Files
  - *wp-admin*
  - *wp-content*
  - *wp-includes*

## 1. DATABASE

### Notes:

- When using the GoDaddy Hosting Control Center, the database will be backed up to your File Manager folder named *\_db\_backups*.
- When you create a backup file, GoDaddy names the file using the name of the existing database. While you cannot define a filename during the backup process, you can rename a file once the process is complete.
- To keep prior versions of a database, make sure you have renamed the current backup file under the File Manager folder named *\_db\_backups* before executing another backup.
- You can back up and restore databases as often as you'd like; however, you can only initiate a Restore after any previous backup or restore request has completed.

### Steps to backing up a database (MySQL):

1. In your web browser, type *hcc.cc* as the address to get to the GoDaddy Hosting Control Center.
2. Log in to the GoDaddy Hosting Control Center.
3. Click on the domain name of the hosted site.
4. Lay your mouse on the **Databases** tab, then click **MySQL**.
5. In the Database Information screen, click the pencil icon (Edit/View Details) next to the database you want to back up.
6. Click the **Backup** icon in the menu bar.
7. Click **OK** to start the database backup process.

Note: You can check the status of your backup in the Database Information screen.

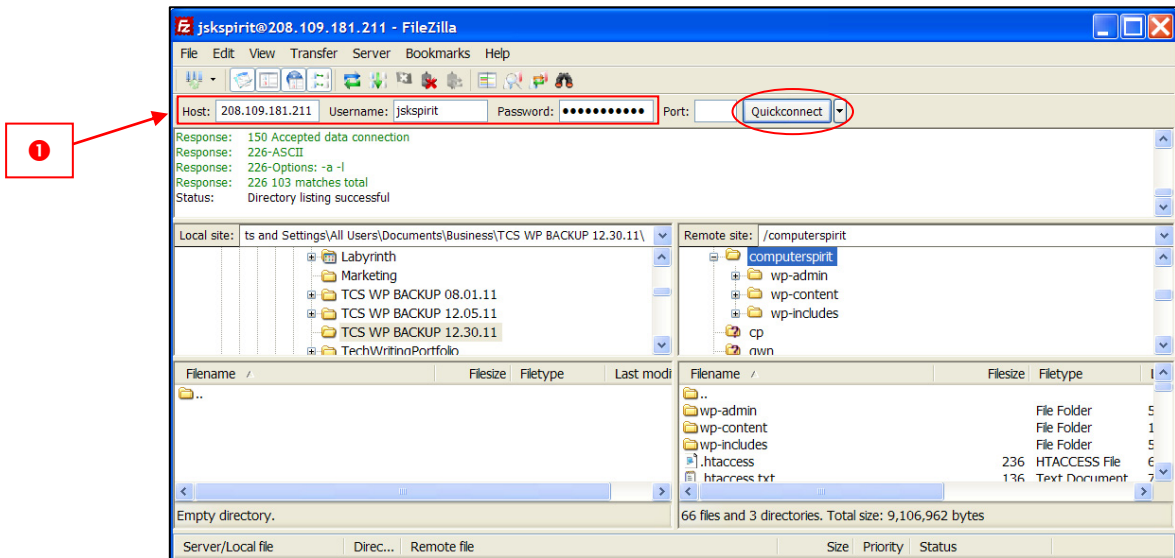
## 2. FILES

### Preparation:

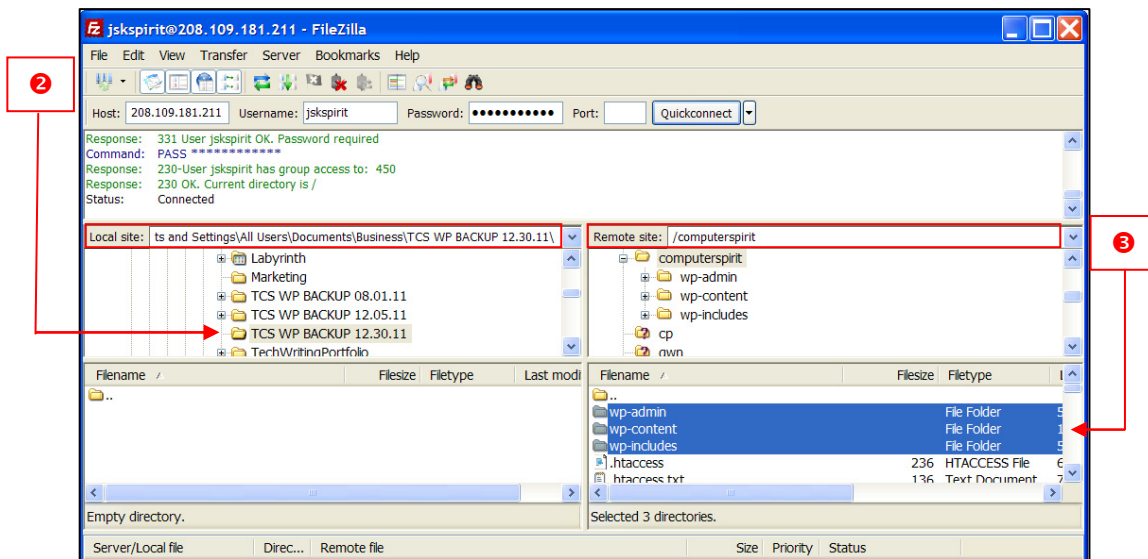
Use FileZilla, a free FTP solution. FileZilla is open source software distributed free of charge under the terms of the GNU General Public License. If you don't have it installed, download (save) a free copy from <http://filezilla-project.org/download.php>.

### Steps to backing up the files:

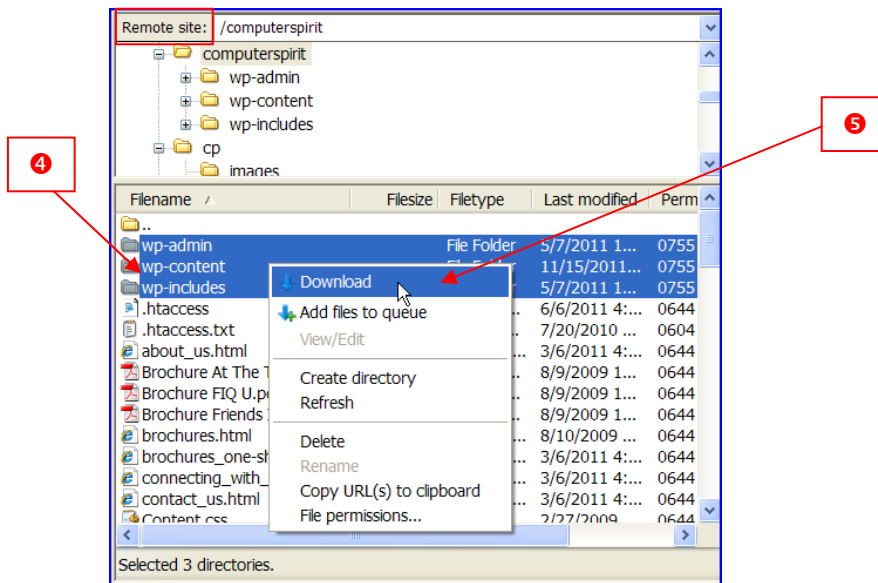
1. - Open the Filezilla program, then fill in the following fields:
    - **Host** (IP address server on GoDaddy)
    - **Username** (FTP Admin Username re: GoDaddy Hosting Control Center)
    - **Password** (FTP Admin Password re: GoDaddy Hosting Control Center)
- Click **Quickconnect**.



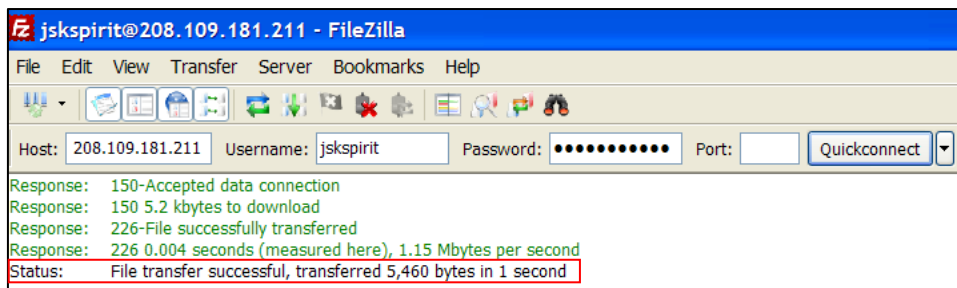
2. Select the location to download to on the local site on your computer (left window).
3. Select the folders to download from the remote server (right window).
  - *wp-admin*
  - *wp-content*
  - *wp-includes*



4. In the right window (remote server), single right-click on the selected files (drop-down menu will appear).
5. Choose **Download**.



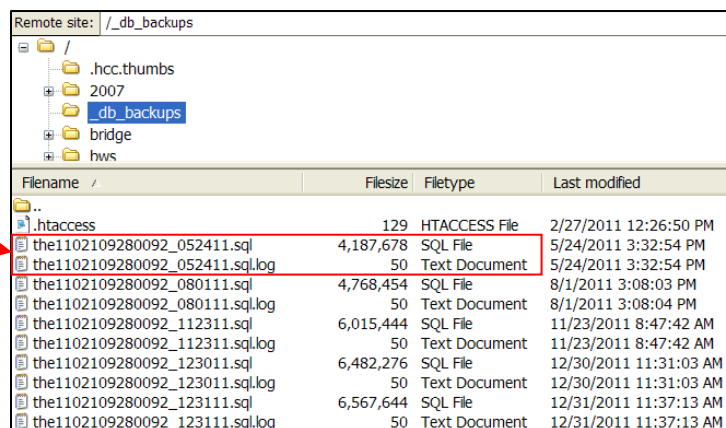
Note: The download process will begin. When completed, you will see a status message in the top window stating "File transfer successful..."



### 3. FINAL TASK

Repeat above steps 3 through 5 to download a copy of the database files to your computer.

Each database backup consists of two (2) files (.SQL and .SQL.LOG).



**Now you have a complete backup of your WordPress website in one location on your own computer. Congratulations!**